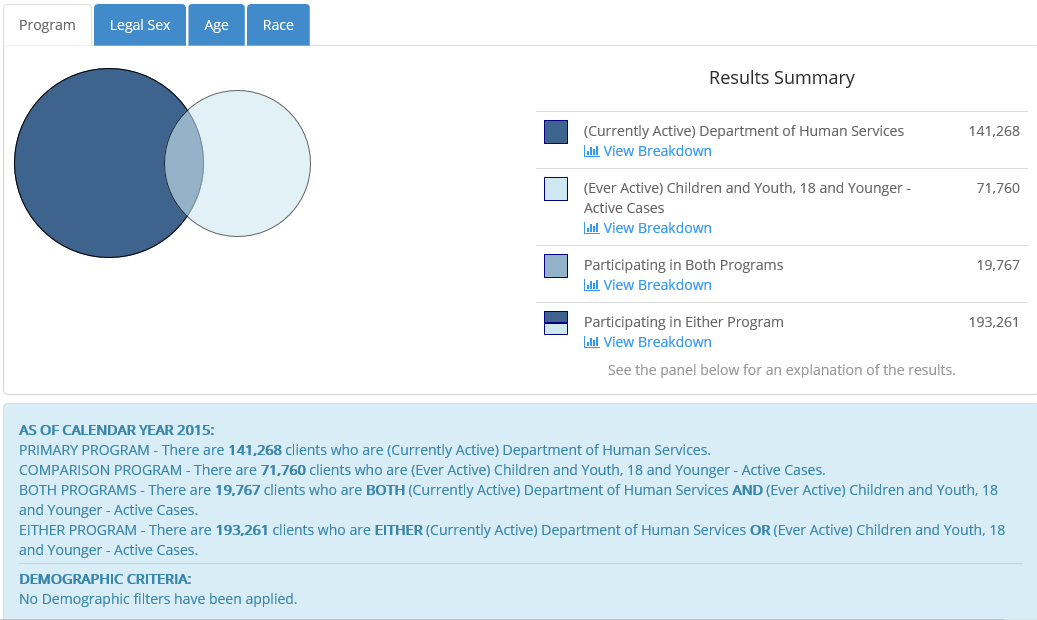
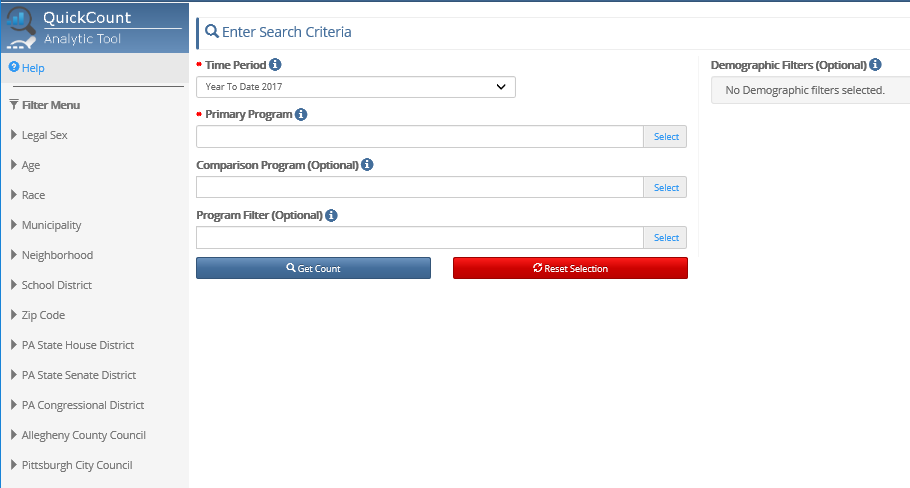
Welcome to the Allegheny County Department of Human Services (ACDHS) QuickCount Tool!

QuickCount allows for queries about participation in a wide range of services from data integrated in the DHS Data Warehouse. Users can sort by time period, view participation in multiple services, and filter counts demographically and geographically.

Getting a QuickCount of program participation is easy. No login is needed to use this tool.



Make your selections, only **Time Period** and **Primary Program** are required.



Add more data to the results by also selecting a **Comparison Program**.

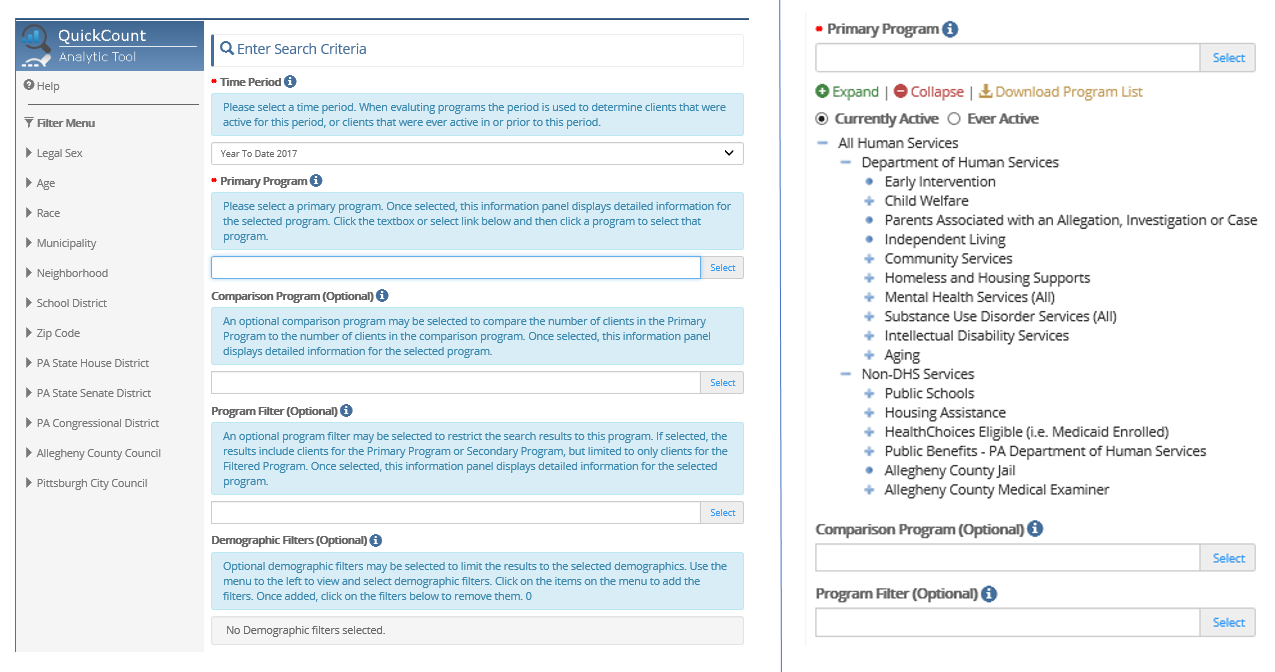
Filter the results, by selecting a **Program Filter**, demographic filter or geographical filter from the **Filter Menu**.

Help is available within the application by:

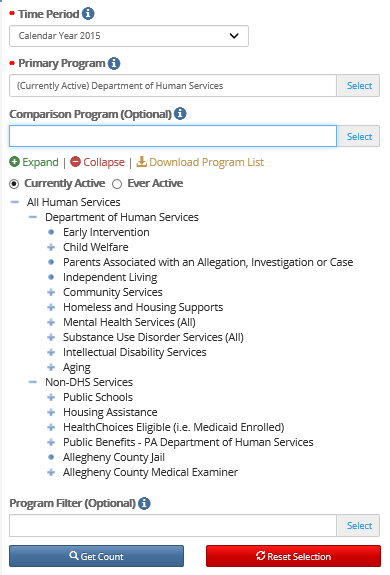
Clicking the Help icon located in the upper left

Clicking the information icon next to each selection

Clicking the Download Program List which can be found under each Program Selection and contains descriptions as well as other information.



Let’s walk through some examples.

Question 1:

How many clients were active with DHS in 2015?

Steps:

Click **Time Period** and choose Calendar Year 2015 from the list.

Click **Primary Program**, choose Currently Active, and select Department of Human Services.

Click **Get Count**

\*Note: Currently Active refers to the time period chosen. So, in this example, Currently Active = active in 2015.

Hints:

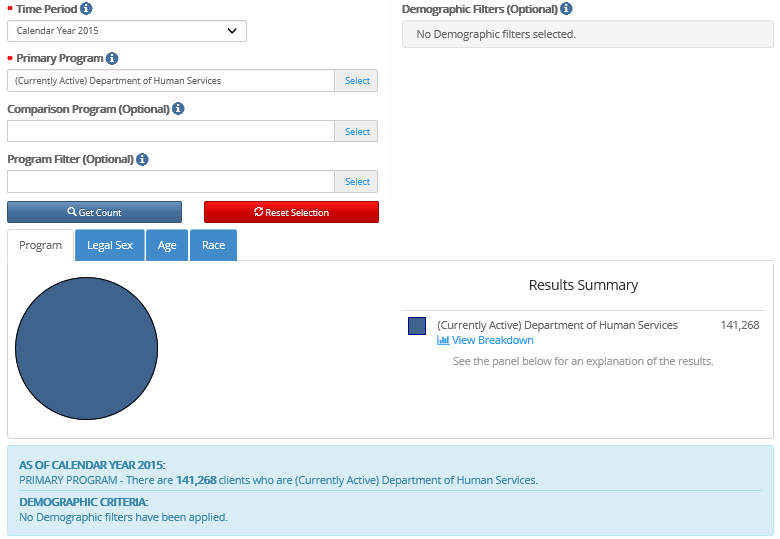
Currently Active and Ever Active seen at the top of the program list may be toggled simply by clicking the hollow dot to the left of the text.

The program tree may be expanded and collapsed wherever there is a **+** or **–** symbol. The dots represent the lowest level.

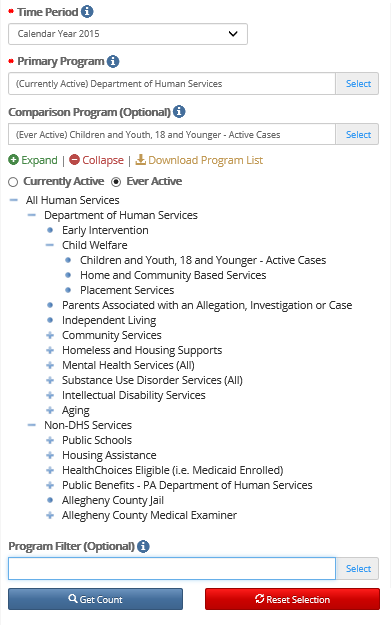
The QuickCount can be found at the bottom

of the screen, along with some additional information.

The results will be displayed in the lower part of the screen below the selection area. The narrative at the very bottom describes the selections and results. The tabs provide additional views of the data.



Question 2:

How many clients were active with DHS in 2015 and were ever part of an active case as children with Children and Youth Services?

Steps:

Click **Time Period** and choose Calendar Year 2015 from the list.

Click **Primary Program**, choose Currently Active, and select Department of Human Services.

Click **Comparison Program**, choose Ever Active, and select Children and Youth, 18 or Younger – Active Cases.

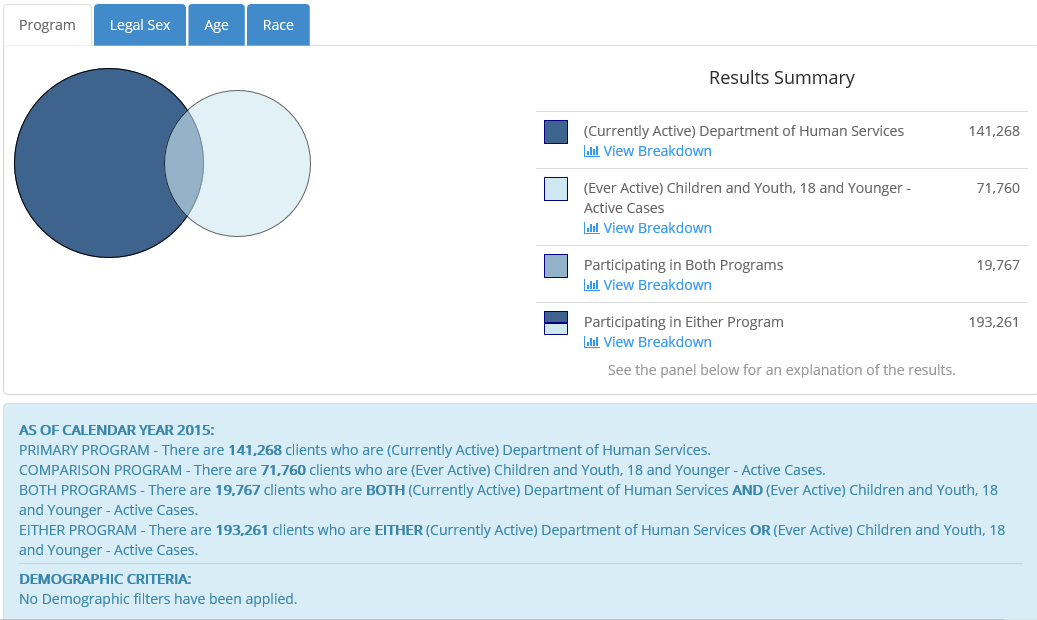
Click **Get Count**

\*Notes:

Currently Active refers to the time period chosen. So, in this example, currently active = active in 2015.

Ever Active = Ever Active from the chosen date backwards in time. So, in this example, ever active = active before and through 2015.

Data has been added to the result as can be seen in the **Results Summary**, but the original count is still available.



Clicking **View Breakdown** in the **Results Summary** will provide *filtered* details on the Legal Sex, Age and Race tabs. Clicking the tabs will providedetails for both programs on the Legal Sex, Age and Race tabs

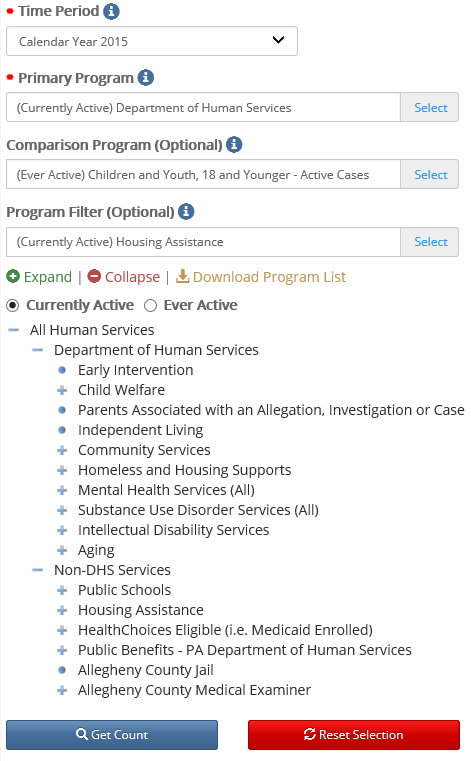
For example, to see breakdowns for clients (Ever Active) Children and Youth, 18 and Younger – Active Cases, simply click through the tabs or chose **View Breakdown** under (Ever Active) Children and Youth, 18 and Younger – Active Cases from the **Results Summary**.



To choose another breakdown, choose the **Program tab** and change the selection.

To see breakdowns for clients in both programs, chose Participating in Both Programs from the **Results Summary**.



Question 3:

How many clients were active with DHS in 2015 and were ever part of an active case as children with Children and Youth Services and received non-DHS Housing Assistance?

Steps:

Click **Time Period** and choose Calendar Year 2015 from the list.

Click **Primary Program**, choose Currently Active, and select Department of Human Services.

Click **Comparison Program**, choose Ever Active, and select Children and Youth, 18 or Younger – Active Cases.

Click **Program Filter**, choose Currently Active, and select Housing Assistance under non-DHS Services.

Click **Get Count**

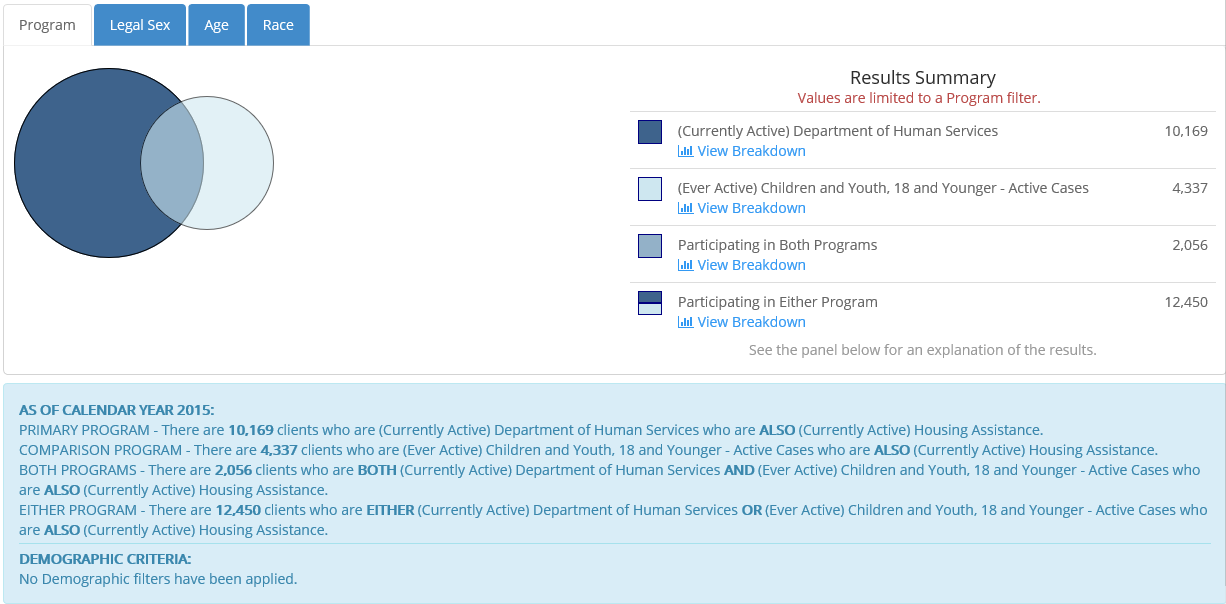
\*Notes:

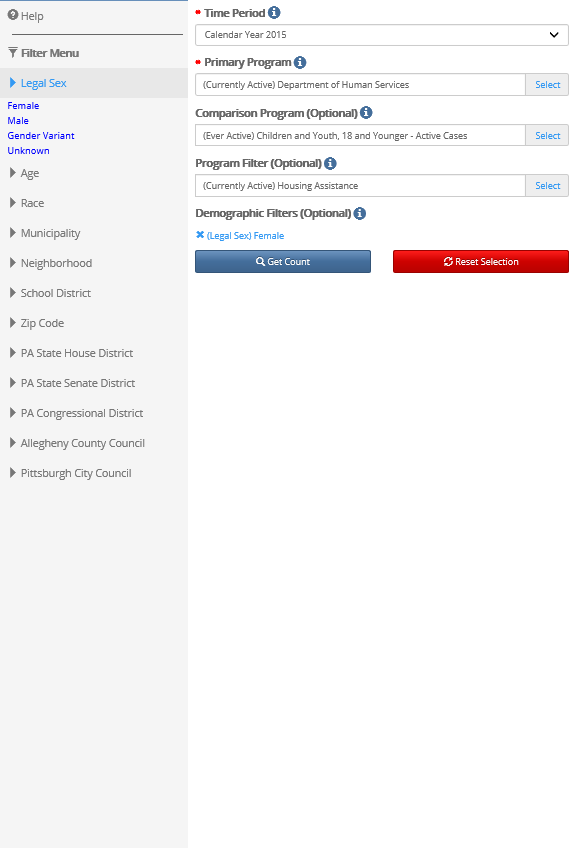
Currently Active refers to the time period chosen. So, in this example, currently active = active in 2015.

Ever Active = Ever Active from the chosen date backwards in time. So, in this example, ever active = active before and through 2015.

Notice the results are now *FILTERED* to those clients matching the filter criteria. The narrative explains further.

Data has been removed from the result, or *filtered* by the program filter, which can be seen in the **Results Summary**. The results are limited to meet the filter requirements, in this case, counts are limited to clients receiving Housing Assistance.



Question 4:

How many clients were active with DHS in 2015 and were ever part of an active case as children with Children and Youth Services and received non-DHS Housing Assistance and were female?

Steps:

Click **Time Period** and choose Calendar Year 2015 from the list.

Click **Primary Program**, choose Currently Active, and select Department of Human Services.

Click **Comparison Program**, choose Ever Active, and select Children and Youth, 18 or Younger – Active Cases.

Click **Program Filter**, choose Currently Active, and select Housing Assistance under non-DHS Services.

In the **Filter Menu** to the left, expand **Legal Sex** and select Female

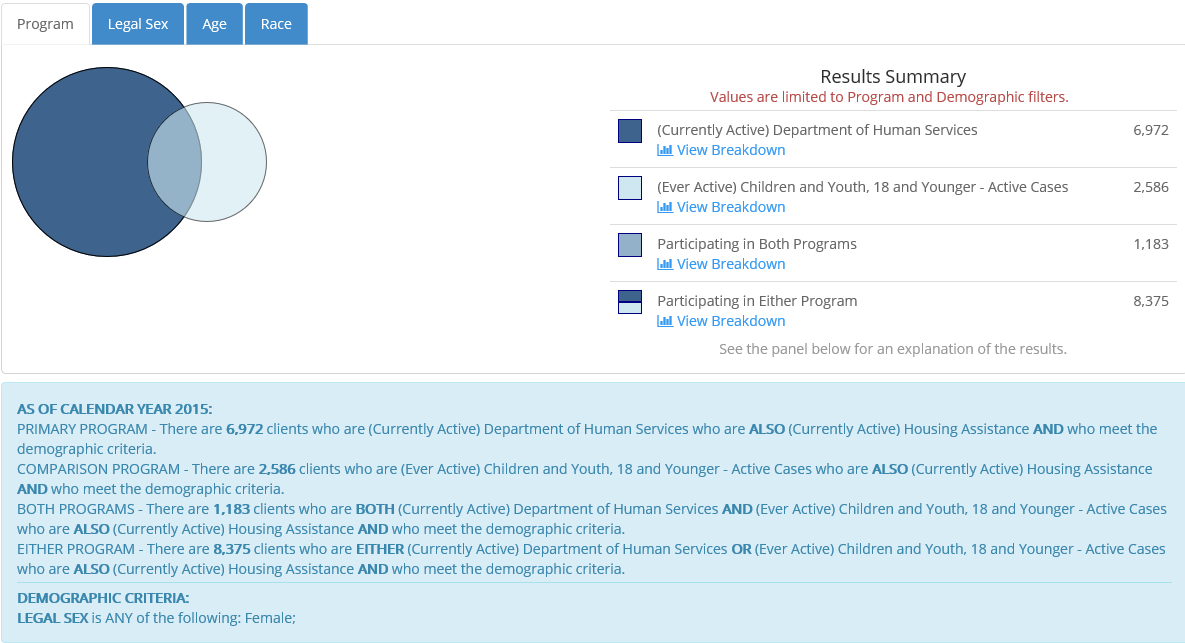
Click **Get Count**

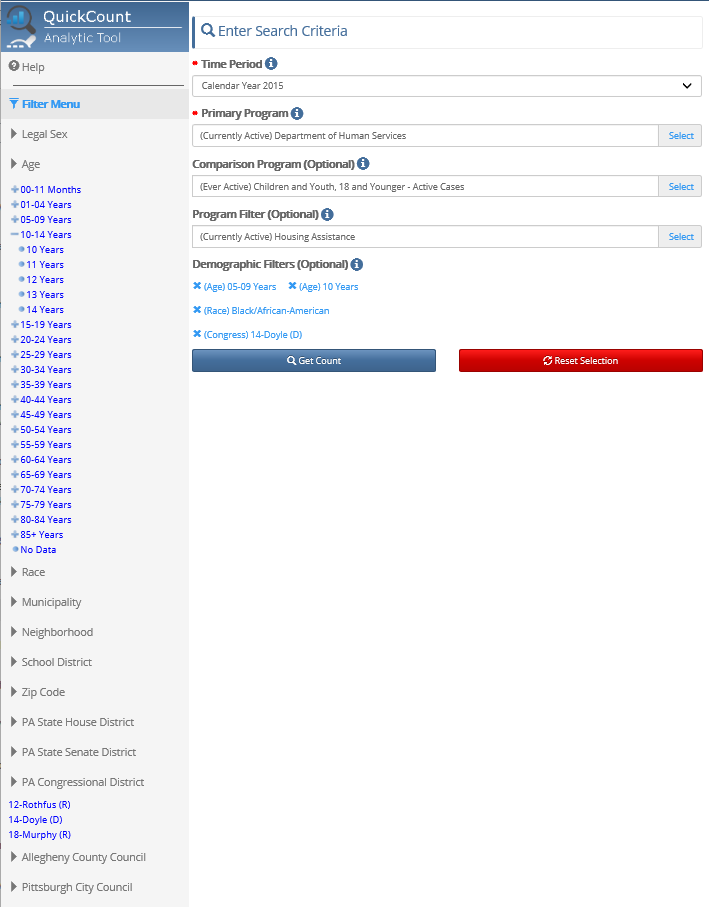
\*Hint – selections can be seen in the demographic filter section. Notice the results are now *FILTERED* to those clients matching the filter criteria. The narrative explains further.

\*Notes: Currently Active refers to the time period chosen. So, in this example, currently active = active in 2015.

Ever Active = Ever Active from the chosen date backwards in time. So, in this example, ever active = active before and through 2015.

More data has been removed from the result, or *filtered* by the demographic filter, which can be seen in the **Results Summary**. The results are limited to meet the filter requirements, in this case, counts are limited to clients who are were female.



Question 5:

How many clients were active with DHS in 2015 and were ever part of an active case as children with Children and Youth Services and received non-DHS Housing Assistance and ~~were female~~ African American, between the ages of 5 - 10 and resided Pennsylvania’s 14th congressional district?

Steps:

Click **Time Period** and choose Calendar Year 2015 from the list.

Click **Primary Program**, choose Currently Active, and select Department of Human Services.

Click **Comparison Program**, choose Ever Active, and select Children and Youth, 18 or Younger – Active Cases.

Click **Program Filter**, choose Currently Active, and select Housing Assistance under non-DHS Services.

Under **Demographic Filters**, remove Female by clicking the X icon

In the **Filter Menu** to the left, expand **Race** and select African American,

expand **Age** and select 5-9 years, further expand **Age 10-14 years** and choose 10 years, expand **PA Congressional District** and select 14-Doyle.

Click **Get Count**

\*Hint – selections can be seen in the demographic filter section. Notice the results are now *FILTERED* to those clients matching ALL the filter criteria. The narrative explains further.

Result counts have changed again, which can be seen in the **Results Summary**. The results are limited to meet the ALL filter requirements, in this case, counts are limited to clients who are were African American, between the ages of 5-10 and lived in the 14th congressional district. The result is no longer being filtered to females because that filter criteria was removed.

